The International Academy of Cytology, vzw BE 0534.418.926, Burgunder Str. 1 79104 Freiburg, Germany

DRAFT MINUTES:
The International Academy of Cytology Business Meeting
Monday, May 27, 2013, 16:30 Room 241
Within the framework of the 18th Int. Congress of Cytology, Palais des Congrès, Paris, France

1) Call to order by the President Diane Solomon to sign-in (roll call).
   Dr. Solomon greets everyone.

2) Consideration of Minutes of last meeting in Edinburgh 2010 (published on website).
   The minutes of the last general meeting in Edinburgh were made public on the IAC website. No questions. No further discussion. A motion to accept the Minutes was proposed by Dr. M. Bibbo, seconded by Dr. Pinto. All in favor.

3) Report of Nominations Committee. (Dr. Alain Verhest)
   Dr. Verhest summarizes the process in regard to the incoming Executive Council. The membership were asked to vote at the beginning of the year. The voting membership was 1095 members. Votes were received from 432 members. 94% for the proposal, 2% against and 12% invalid.

   The IAC Executive Council for 2013-2016 is as follows:
   
   President: Philippe Vielh (France) (elected)
   President-Elect: Robert Y. Osamura (Japan)
   Past-President: Diane Solomon (USA)
   Vice-President: Andrew Field (Australia)
   Vice-President: John Smith (UK)
   Secretary-Treasurer: Fernando Schmitt (Portugal)
   Editor: Kari J. Syrjänen (Finland)
   Council Member: Luis M. Collaco (Brasil)
   Council Member: Annabel Farnsworth (Australia)
   Council Member: Ui Soon Khoo (Hong Kong)
   Council Member: Kusum Kapila (Kuwait)
   Council Member: Ritu Nayar (USA)
   Cytotechnologist Member: Shirley Greening (USA)

4) Report of the Membership Committee, (Dr. Fernando Schmitt)
   Dr. Schmitt summarizes the report and illustrates the membership numbers. Many members are now retiring and this is responsible for most resignations. It was decided at the Executive Meeting on Sunday to promote the new Junior Membership Status and allow the first 50 applicants to have the admission fee waived. The annual dues will remain the same.

   The 2012 Tutorial in Hong Kong also produced interest from China and Hong Kong and there is a
continued interest from the Middle East and India.

No questions. A motion to accept the report was proposed by Dr. Bibbo, seconded Dr. Smith. The report of the Membership Committee is accepted. All in favor.

5) Report of the Secretary-Treasurer, (Dr. Fernando Schmitt)

The work at the central office in Freiburg, Germany has increased as several processes are now centralized. For example the renewal of the CT(IAC) will no longer be executed by the Office of the Registrar. The IAC website is also managed from Freiburg.

As from last week the IAC is incorporated as a non-profit association in Belgium. This incorporation represents an improvement in the position of the Academy. Donations can now be accepted. Thanks are expressed to Dr. Louis Thienpont who was of indispensable help with the new incorporation and assisting with the language problems in Belgium. An official auditing and accountancy will take place in Belgium.

Thanks are expressed to Dr. John Smith, Chairman of Edinburgh which brought the IAC a profit and also to Dr. Ui Soon Khoo and Dr. David Wilbur who were instrumental in the Hong Kong Tutorial that also created a profit.

The finances of the Academy are presented. It is recommended that a society such as the IAC should have three years running cost in the background. The IAC does not yet have such a safeguard. There were no questions. The report was accepted, all in favor.

6) Report of Editor, (Dr. Marluce Bibbo)

Dr. Bibbo informs there has been a stable submission rate over the last years. Mainly from Asia, USA and Europe also that the total number of submitted papers in 2012 were 482, with 290 original papers, 137 novel insights, 17 review papers, 10 letters to the Editor. There have also been two special issues. In 2011 Thyroid FNA, guest Editor E. Cibas and 2012 November, December a Lung Cytopathology, guest Editor M. Zakowski.
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<tr>
<td>Rejected</td>
<td>205 (42%)</td>
<td>108 (37%)</td>
<td>88 (64%)</td>
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<td>Withdrawn</td>
<td>19 (4%)</td>
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<td>29 (6%)</td>
<td>27 (10%)</td>
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Thanks Dr. Lukas Bubendorf for his excellent work on Novel Insights and to the efficient team at Karger Publishing House. The journal supports online submission and in-depth peer review. All submissions are subject to external peer review by at least two experts. Authors can expect to receive a first decision after approx. 3-4 weeks.

Dr. Bibbo thanks George L. Wied who was the founder of Acta Cytologica and also her mentor as well as all editors, reviewers and the publishers. She welcomes the new Editor Dr. Kari Syrjanen and wishes him luck.

Dr. Schmitt comments that Dr. Bibbo she has been awarded Honorary Editor at the Editorial Meeting and Dr. Solomon thanks Dr. Bibbo for the untold hours of work and service that she has put into it the journal and its improvement. No questions. Report accepted, all in favor.

7) Report of the Committee Chairs

7.1. The International Cytopathology Awards Committee, Dr. A. Verhest

Dr. Verhest explains that Nominations for the awards were requested from previous award winners who are still IAC members, a list of nominations was made available at the IAC website and previous awardees and executive council members were asked to vote. Each winner will present a lecture. The 2013 award winners are:

Maurice Goldblatt Award Lecture 2011
Prabodh Kumar Gupta, MD, FIAC

Maurice Goldblatt Award Lecture 2012
Gladwyn Leiman, MBBCh, FIAC

Maurice Goldblatt Award Lecture 2013
Fernando C. Schmitt, MD, FIAC

Kazumasa Masubuchi Life-Time Achievement in Clinical Cytology Award Lecture 2013
Robert Y. Osamura, MD, FIAC

The James W. Reagan Lecture in Clinical Cytology Award 2013
David C. Wilbur, MD, MIAC

The George L. Wied Life-Time Achievement in Cytologic Research Award 2013
Mathilde E. Boon, MD, PhD, FIAC

7.2. The International Cytotechnology Awards Committee. S. Greening.

In the absence of Shirley Greening the nomination process is described. The process for nominations review, balloting and voting for the 2011-2013 IAC Cytotechnology Awards was initiated in early August, 2012. A total of seven (7) completed nominees were submitted for consideration by August, 2012. These were sent via email with voting instructions to 20 active IAC membership, past-recipient Jury Members.
Eleven (11) votes were submitted by the September 6, 2012. Individuals were requested to select their nominees on a scale of (1) first choice to (5) fifth choice. Selections were then tallied. The nominees with the three lowest combined scores are submitted to the IAC Executive Council for approval.

The top three nominees selected by Award Jury vote are:

2011: Nasera Hassan, CFIAC, Raleigh, North Carolina, USA
2012: Nicholas Dudding, FIBMS, CT(IAC-gyn), Sheffield, S. Yorkshire, UK
2013: Yoshiaki Norimatsu, PhD, CFIAC, Ehime, Japan

7.3. The International Board of Cytopathology (Dr. Volker Schneider)
There have been 14 exams given since May 2010 and 38 medical members have taken the board exam. Candidates came from 18 different countries. Successful candidates receive a certificate of the IAC International Board of Cytopathology. They are also invited to become Fellow of the International Academy of Cytology for the duration of their membership in the IAC. The application form can be downloaded from the IAC website.

Since the initiation of the Board 40 years ago aiming to enhance mutual exchange and understanding on a global basis, 670 candidates have passed the Board. This confirms that the exam is highly selective and passed on average by 16 candidates per year at sites all over the world. It also confirms that our current rate of candidates is in line with the long term yearly average. The exam covers the whole field of cytopathology it does not go into meticulous details but aims to test general knowledge on a broad basis. It has proved to be an important and successful endeavor for the IAC. The success rate is about 70%.

The exam is usually held at the same time as cytotechnology exam. There is a lot of support from local administrators. Catherine Keebler has been instrumental in the development and preparing the slides. The grading is very professionally carried out by a firm in Chicago where it can take 6 – 8 weeks for the results to be released.

The exam material is currently being reviewed. There are 30 slides in all fields of cytopathology, 70 visual images and 80 written questions. The exam format is multiple-choice. The exam can take 6-8 hours to sit. The software for the grading system is currently being updated.

No questions. The report is accepted, all in favor.

7.4. The Cytotechnology Registry and Renewal Committee, C. Keebler
In the absence of Ms. Keebler her report is presented by Prof. Shirley Greening.
There are an average of 8 exams a year with 11,716 candidates. Including Paris 2013 the examination has been given 360 times.
The statistics go back to the very beginning and can illustrate how each slide in the pool performed. Each slide and question can be assessed. When a new slide or question is introduced into one of the sets its performance is carefully noted before it can be evaluated.

Statistics are presented illustrating the candidate high and low scores as well as Slide, Projection and Written question performance.

It is hoped that for the future new regions may approach the IAC and be interested in holding the CT(IAC) comprehensive cytotechnology examination. Ms. Greening will be taking over the work of Registrar from Ms. Keebler after the Paris congress. If anyone is interested in holding the exam in their country please contact her or the central office.

No questions.

7.5. The Budget and Finance Committee (Dr. Annabelle Farnsworth. Presented by F. Schmitt.
The Budget and Finance committee has to be consulted when requests for funds are submitted to the Academy. During the last three year period the most important request was to approve the proposed budget and possible expenses for the IAC in regard to the 2012 Cytology Tutorial in Hong Kong. This was approved and not only a great scientific but also a financial success.

The budget that is presented is drawn from current membership statistics with and fees. It reflects an increase in membership of 2% for the next three years. Conservative estimates have been made in regard to further tutorials and congresses.

Financial institutions are expensive and financial charges are high, it is hoped that a secure website for the payment of annual dues may help reduce these fees.

For each of the congresses a contract is made with the organizers and seed money can be extended by the IAC. Although, that is not the case with the Japanese congress in 2016.

The President and the incoming Executive may wish to invest more money in other areas so the budget may change. From a financial point of view the IAC is stable. The accounts will be audited officially in Belgium.

The report is accepted, no further questions.

7.6. Educational Committee – Website and Tutorial (Dr. Ritu Nayar)
Dr. Solomon asks for Dr. Nayar, Dr. David Wilbur and Dr. Ui Soon Khoo to be recognized as the people behind the very successful reenergizing of the IAC Tutorials.

Dr. Nayar thanks her committee for delivering their assignments that make everything truly a committee effort. The committee contributed not only to the Case of the Month on the IAC website but also with the help of Dr. Walid Khalbuss and his team in Pittsburgh it was possible to introduce a virtual slide library. Both have been very well accepted as can be seen in the graph below that illustrates the pages hits on the website. The slides represent various preparation types and cases from all
areas of cytology and have been contributed globally.

Thanks also to the Hong Kong Society for the work involving the four day course offering video-microscopy tutorials with 228 attendees. The Executive Council has already given the go ahead to negotiate with the Saudi Arabian Society for a Tutorial in Dubai in 2015. It was decided initially not to hold the Tutorials in countries such as USA or in Europe where there already are educational offers but to take the Tutorials to other countries. There may even be a website page that offers the criteria necessary for holding a Tutorial should other countries be interested.

7.7. Scientific Program and Local Organization Organization Committee (Dr. Philippe Vielh)

Dr. Solomon expresses her thanks to the professional organizers, everyone is very helpful and doing a good job. Dr. Schmitt presents a preliminary report of the statistics provided by Dr. Vielh. It is a well-attended congress with over 1163 attendees. Many visitors travelled long distances to attend. Particularly encouraging is the number from the United States, Japan and Australia.

The registration data is interesting. Registration increased after the Earlybird deadline. Workshops are very popular 684 have been booked, 118 Meet the Expert Breakfast and 329 Video-Microscopy Tutorials. The scientific program offers 91 sessions, 9 symposia, 7 slide-seminars, 14 Video-microscopy tutorials, 34 workshops, 8 meet the expert breakfasts, 3 IAC lecture sessions, 1 cytotechnologist session, 7 proffered paper session and 8 companion meetings

Over 480 Abstracts were accepted. The main contributors were Japan, France, Greece, India and the U.S.A, 26 had to be rejected. There are 57 selected oral abstracts and 392 posters.

31 companies are at the industrial exhibition. There are also 6 industry sponsored satellite symposia. 3 Platinum sponsors were obtained, BD, Hologic and Roche.
Silver sponsor, Rarecells Diagnostics, two Bronze, Novacty and Diaxonhit as well as 12 other partners.

No questions.

7.8. Site Selection Committee, Dr. John Smith
Dr. Smith explains that a guidelines form was developed to facilitate the bidding process for future international congresses. The form introduced an element of transparency and when completed by a potential host country allows the IAC to make an objective judgment. There was a call for bids on the IAC website and there were two bids to host the 2019 congress, one from Australia and one from India both were strong bids. At the Executive Council meeting on Sunday a decision was made to award the 2019 congress to Sydney, Australia. Dr. Smith encourages the delegation from India to bid again to the appropriate time. This was, after all, the third bid from Australia.

No questions.

8) Miscellaneous Business
Dr. Amin from Nigeria speaks of the lack of presence of the IAC over the years in Africa. Although there has to be much credit to the individual efforts of some members of the Academy, particularly Dr. Andrew Field. The response has always been magnificent, the interest in cytology is great but resources and technical knowledge are not available. He appeals to the IAC to consider Africa for the Tutorials.

Dr. Schmitt informed that there is an agreement with the publisher that they donate several issues to low resources countries. He agrees that it is the wish of the IAC to be more present in Africa as it one of the goals of the IAC to encourage participation at ……(?)

Dr. Khalbuss mentions that the IAC could think about offering teleconferences. Dr. Solomon states that this would be a good project for the Education Committee. Dr. Field emphasizes that nothing beats practical demonstrations on the spot.

Dr. Schmitt speaks his experiences in Mozambique and Benin and the need for correct fast diagnosis and FNA as a suitable tool.

Dr. Solomon reminds that the IAC breakfast will be held at 7.00 AM tomorrow and hopes that such discussions can continue then.

The second part of the Business Meeting will be held during the closing ceremony.

Dr. Schmitt informs that the next IAC Annual Meeting will be held during the 38th European Congress of Cytology in Geneva, September 2014.

Motion to Adjourn from Dr. M. Bibbo, seconded by Dr. W. Khalbuss

All in favour. The meeting adjourns at 17:35 h.

CLOSING CEREMONY
SECOND PART OF THE BUSINESS MEETING 2013

Thursday, May 30th 2013. 11:35 h.
1) Greeting and Presentation of Best Oral Communications Proffered Papers Awards, (Dr. P. Vielh, Dr. F. Schmitt, Dr. B. Cochand-Priollet)

Dr. Schmitt represents the Executive of the IAC on behalf of Dr. Solomon who is absent. He expresses thanks and congratulations to all of the congress staff to Allison Austin who represented the IAC at the meeting, to all members of the local organizing committee for this great success. Especially to Dr. Philippe Vielh for all the time and energy on behalf of the IAC.

Dr. Vielh greets everyone and announces that the congress had over 1200 registrants.

Thanks are expressed to all members of the local organizing committee, without the tremendous help and enthusiasm the congress would not have been so successful.

As President of the SFCC, Dr. Beatrix-Cochand-Priollet presents the awards for the best proffered papers.

The first Award is for Toru Motoi (O55), "MOLECULAR CYTOLOGICAL DETECTION OF EWSR1 AND NR4A3 GENE REARRANGEMENTS BY DUAL-COLOR CHROMOGENIC IN SITU HYBRIDIZATION DISTINGUISHES EXTRASKELETAL MYXOID CHONDROSARCOMA FROM EXTRA-AXIAL SOFT TISSUE CHORDOMA". The Award is accepted on his behalf by Dr. Robert Osamura.

The second Award is presented to Matthias Rössle (O27) VALUE OF IMMUNOHISTOCHEMICAL DETECTION OF BRAFV600E-MUTATED PROTEIN IN FINE NEEDLE ASPIRATION BIOPSIES OF PAPILLARY THYROID CARCINOMA.

2) Installation of IAC Officers for the ensuing term (P. Vielh, F. Schmitt)

The following names have been put forward as committee chairs.

Membership Committee: Fernando Schmitt
International Board Of Cytopathology Committee: Volker Schneider
Nominations Committee: Diane Salomon/ Volker Schneider
Continuing Education and Quality Assurance: Syed Ali/ Andrew Field
International Cytotechnology Award Jury: Shirley Greening/Tadao Kobayashi
Budget And Finance Committee: Annabel Farnsworth
Constitution And Bylaws Committee: Kusum Kapila/ Ui Soon Khoo
Cytotechnology Registration and Renewal Committee: Shirley Greening
Cytotechnology Committee: /Nicholas Dudding
2016 Congress Organization Committee: Robert Osamura
Future Site Selection Committee: John Smith
Liason Committee: F Schmitt/L Collaco

Dr. Schmitt extends thanks and gratitude to Dr. Marluce Bibbo for her excellent work and dedication of many years and energy in her role as Editor of the journal Acta Cytologica. Dr. Schmitt also introduces Dr. Kari Syrjänen, Finland who is to take over as Editor this summer.

He informs that since April 2013 the IAC is now incorporated in Brussels, Belgium as a non-profit society. This enables the IAC to accept donations and has other advantages such as modern professional auditing and accountability.

Dr. Schmitt illustrates some of the pages of the IAC website, such as Education Resources with the case of the month and virtual slide library as well as the member's area with access to Acta Cytologica on-line for IAC members.
3) Invitation to next IAC Annual General Meeting
The next meeting for the IAC membership is planned for September 2014 during the 38th European Congress of Cytology, Geneva, Switzerland. IAC members will receive a written invitation and preliminary agenda.

4) Invitation to 19th International Congress of Cytology. (Dr. R. Osamura)
There has been a stand at this congress with information about Yokohama and Japan. Pictures of the area and facilities are shown. Planning is already in progress and Dr. Osamura extends a warm welcome to everyone to travel to Yokohama in 2016.

5) Adjournment (P. Vielh)
Dr. Vielh thanks everyone for attending and wishes all a safe journey home.
The meeting is adjourned at 12:08h.